



City of Youngstown Land Bank Reutilization Program Property Donation to the Land Bank

Given the City's shrinking resources for maintaining property, all potential donations are vetted against a number of factors to determine whether the City of Youngstown will accept vacant lots/or structures into its "Land Bank". An application to donate a vacant parcel does not in any way commit the City to accept it. Property transfers must be completed according to the following Land Bank Program practices.

The initial screening step of this process is to conduct a lien search and review pertinent information related to the subject property. If you are interested in having the City start its review process by obtaining a lien search, please complete the City's Property Donation Application and submit it along with a certified check or money order made payable to the City of Youngstown in the amount of \$100.00 to: Dept. of Community Planning and Economic Development, 20 W. Federal Street, Suite 602, Youngstown, OH 44503.

Listed below are the City of Youngstown guidelines for accepting vacant parcels into the City of Youngstown Land Bank:

- **A Lien search conducted on the property must indicate marketability of title.**

Upon receipt of a \$100.00 fee to cover costs (money order made out to the City of Youngstown), the City will order a lien search to confirm marketability. If you are not the sole owner of the property, the consent of the co-owners(s) must also be provided.

- If costs/fees have been incurred by the City on parcel(s) you propose to donate, those cost/fees must be waived by the City.

Those costs include, but are not limited to, charges for property maintenance, demolition, and water and sewer usage.

NOTE: Mahoning County requires that property accepted into the City's Land Bank be "certified tax delinquent" in order to comply the Land Bank statutes. Additionally, the County mandates that if there already is an active property tax foreclosure action on a parcel, any costs associated with that initiated foreclosure must be satisfied with the County Treasurer as part to any potential transfer process. Mahoning County governs how and when a municipality may acquire a parcel into its Land Bank Program. Should you have questions or need additional information, you may call us at 330-742-8842.



City of Youngstown Land Bank Reutilization Program
Property Donation Application

Applicant Contact Information

Organization: _____

First Name: _____ Middle: _____ Last Name: _____

Mailing Address (if different): _____

Phone: _____ Alternate Phone: _____

Email: _____

Property Information

Property Parcel Number: _____ Description: _____

Property Address: _____ Annual Tax: _____

Owner Name: _____ Delinquent: _____

Are you able to supply a title search performed within the last four months? Yes No

*If you are unable to supply a title search, are you willing to pay for one? Yes No

Has this property been included in a foreclosure or bankruptcy case? Yes No Unsure

If yes, please provide case number(s): _____

Is there a house, apartment, or any kind of structure on the property? Yes No

If there is a house or apartment on the property, is it occupied? Yes No Unsure

The information provided in this application is true to the best of my knowledge. I understand that this application does not commit the Land Bank to accepting my property.

Signature of Applicant

Date

*This transfer cannot be completed without a title search (Limited Lien Search) being provided with application.

PLEASE RETURN THIS FORM TO:
DEPARTMENT OF COMMUNITY PLANNING AND ECONOMIC DEVELOPMENT
20 W. FEDERAL STREET, SUITE 602
YOUNGSTOWN, OHIO 44503