



***CITY OF YOUNGSTOWN  
OFFICE OF ECONOMIC DEVELOPMENT***

**COMMUNITY REINVESTMENT AREA TAX ABATEMENT PROGRAM  
APPLICATION**

Upon completion of project, submit the following information:

- Two completed and signed applications, top portion only
- Attach Application and Certificate for Payment (AIA)  
(contractor usually completes this form)
- Legal description of property
- Copy of building permit from City of Youngstown

Submit the information to: **Community Planning and Economic Development  
City Hall, 4<sup>th</sup> Floor  
26 South Phelps Street  
Youngstown, OH 44503  
330.744.0854**

**COMMUNITY REINVESTMENT AREA TAX ABATEMENT PROGRAM  
APPLICATION**

**(Residential Projects Only)**

**CITY OF YOUNGSTOWN**

**Community Planning and Economic Development  
City Hall, 4<sup>th</sup> Floor • 26 South Phelps Street  
Youngstown, OH 44503  
Phone 330.744.0854 • Fax 330.744.7522**

1. \_\_\_\_\_  
Name of Real Property Owner
  2. \_\_\_\_\_  
Address of Subject Property
  3. Exemption sought for:  New Construction  Remodeling  Single Family/Duplex  Multi-Unit Complex  
(*Land Values are Not Exempted*) Construction/Remodeling Cost \_\_\_\_\_
  4. Date of project completion: \_\_\_\_\_
  5. Does this project involve structure of historical or architectural significance? Yes  No
- If yes, attach written certification of such by the designating agency or authorized Agent.

\_\_\_\_\_ BY: \_\_\_\_\_  
Date Signature of Property Owner

**Please note:**

The following documentation **must** accompany this application in order to be processed:

- Legal description of subject property
- Contractor's Certificate of Cost for improvement/structure (actual statement)
- Copy of Building Permit from City of Youngstown

**OFFICIAL USE ONLY**

1. Legal Description of Property Location: **(SEE ATTACHED)**
2. Number of Community Reinvestment Area: **ONE** Census Tract Number \_\_\_\_\_
3. Effective Date of appropriate Local Resolution: **ORD 11-137 AS AMENDED JULY 20, 2011 by Ordinance 11-246.**
4. Verification of construction: New Structure \_\_\_\_\_ Remodeling \_\_\_\_\_
5. Project meets requirements for an exemption under ORC 3735.67D 1) \_\_\_\_\_ (2) \_\_\_\_\_ (3) \_\_\_\_\_ (4) \_\_\_\_\_
6. Project involves structure of historical or architectural significance: Yes \_\_\_\_\_ No \_\_\_\_\_  
  
If yes, written certification of appropriateness of the remodeling has been submitted by the designating agency or authorized agent: Yes \_\_\_\_\_ No \_\_\_\_\_
7. Percentage of abatement project eligible for: \_\_\_\_\_ 100%
8. Period of Exemption for this improvement: \_\_\_\_\_

I certify that the project described herein meets the necessary requirements for the Community Reinvestment Area Program in the **CITY OF YOUNGSTOWN**.

Name of Political Subdivision

\_\_\_\_\_ Date

\_\_\_\_\_ Signature of Housing Officer

**APPLICATION AND CERTIFICATE FOR PAYMENT**

AIA DOCUMENT G702

**PAGE 1 OF 2 PAGES**

TO (Owner):

PROJECT:

APPLICATION NO:

Distribution to:

- OWNER
- ARCHITECT
- CONTRACTOR
- 
- 

PERIOD FROM:

TO:

ATTENTION:

CONTRACT FOR:

ARCHITECT'S

PROJECT NO:

CONTRACT DATE:

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Change Orders approved in previous months by Owner	TOTAL		
Approved this Month			
Number	Date Approved		
TOTALS			
Net change by Change Orders			

The present status of the account for this Contact is as follows:

**ORIGINAL CONTRACT SUM** ..... \$ \_\_\_\_\_

Net change by Change Orders ..... \$ \_\_\_\_\_

**CONTRACT SUM TO DATE** ..... \$ \_\_\_\_\_

**TOTAL COMPLETED & STORED TO DATE** ..... \$ \_\_\_\_\_  
(Column G on G703)

**RETAINAGE** \_\_\_\_\_ % ..... \$ \_\_\_\_\_  
or total in Column I on G703

**TOTAL EARNED LESS RETAINAGE** ..... \$ \_\_\_\_\_

**LESS PREVIOUS CERTIFICATES FOR PAYMENT** ..... \$ \_\_\_\_\_

**CURRENT PAYMENT DUE** ..... \$ \_\_\_\_\_

The undersigned Contractor certifies that to the best of his knowledge, the information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by him for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment should herein is now due.

CONTRACTOR:

By: \_\_\_\_\_ Date: \_\_\_\_\_

State of:  
Subscribed and sworn to before me this  
Notary Public:  
My Commission expires:

County of:  
day of \_\_\_\_\_, \_\_\_\_\_

**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect Certifies to the Owner that the Work is in accordance with the Contract documents; and that the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... \$ \_\_\_\_\_

(Attach explanation if amount certified differs from the amount applied for.)

ARCHITECT:

BY: \_\_\_\_\_ Date: \_\_\_\_\_

This Certificate is not negotiable. THE AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed certification is attached.  
 In tabulations below, amounts are stated to the nearest dollar.

APPLICATION NUMBER:  
 APPLICATION DATE:  
 PERIOD FROM:  
 TO:  
 ARCHITECT'S PROJECT NO:

A	B	C	D	E	F	G		H	I
ITEM No.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED			TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% G ÷ C	BALANCE TO FINISH (C-G)	RETAINAGE
			This Application						
			Previous Applications	Work in Place	Stored Materials (not in D&E)				

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