



# CITY OF YOUNGSTOWN

## PY 2019 -2020

### ANNUAL ACTION PLAN

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DRAFT FOR 5<sup>TH</sup> YEAR OF THE CDBG FIVE-YEAR  
CONSOLIDATED PLAN

PUBLIC COMMENT PERIOD

May 3, 2019 – June 3, 2019

# Executive Summary

## **AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)**

### **1. Introduction**

The City of Youngstown solicited applications for funding eligible projects in January of 2019. The City of Youngstown's HUD Program Year (PY) is July 1, 2019 – June 30, 2020. HUD awarded allocations and application requests across the three HUD programs are: Community Development Block Grant (CDBG) received 23 application proposals for funds totaling \$3,360,776; CDBG awarded \$3,508,076; 4 applications were received for HOME Investment Partnerships Program (HOME) funds totaling \$626,522; HOME awarded \$604,632; and finally Emergency Solutions Grant (ESG) received 4 applications totaling \$310,911; ESG awarded \$297,945. The demand for CDBG/HOME/ESG funds demonstrates the overwhelming need throughout the City, however, all proposals will not be funded. The objective is to fund projects that are closely aligned with meeting the greatest needs and leverage the greatest amount of additional resources toward 2015-2019 Consolidated Plan Priorities. Based on citizen input the highest priorities are housing, neighborhood blight removal, infrastructure improvements and crime reduction.

### **2. Summarize the objectives and outcomes identified in the Plan**

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

This executive summary may also contain any essential items from the housing and homeless needs assessment, the housing market analysis, or the strategic plan. The objectives and outcomes of this year's plan is to continue to implement the goals established in the 5 year Consolidated Plan. Those goals include reducing crime and blight, assisting public service agencies, assisting public facility improvement and infrastructure projects, improving housing affordability and availability, assisting litter enforcement efforts and assisting homeless service agencies. The plan also addresses objectives and outcomes regarding increasing economic development opportunities.

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

To date in the current CDBG PY (July 1, 2018 through June 30, 2019) approximately 55% of the block

grant program funds (including CDBG, HOME, and ESG) were expended on projects that are reporting achievement of goals and objectives. These are agencies and departments that utilized their CDBG funding to provide public services, improvements to a public facility, minor, emergency, or major housing rehabilitation for homeowners, homeless prevention services, and crime reduction services in the community. The City of Youngstown considered the success of particular agencies, departments, and programs when making decisions related to choosing goals and/or projects. The assessment of performance helped the City decide which agencies, departments, or projects should not receive CDBG funding.

#### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

The draft and final plan is made available for citizen input for a 30 day comment period from May 3rd - June 3rd prior to submission to HUD for approval. The plan was posted on the City of Youngstown website and copies were made available for review in the City Council's Clerk Office and the Office of Community Planning and Economic Development. Public input was sought at neighborhood meetings throughout the year and priorities were established based on citizens input.

#### **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Comments by citizens included input ranging from housing improvements, clean-up corridors, to commercial revitalization.

#### **6. Summary of comments or views not accepted and the reasons for not accepting them**

No comments were rejected.

#### **7. Summary**

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role		Name	Department/Agency
CDBG Administrator	YOUNGSTOWN	Community Planning and Economic Development	
HOME Administrator	YOUNGSTOWN	Community Planning and Economic Development	
ESG Administrator	YOUNGSTOWN	Community Planning and Economic Development	

**Table 1 – Responsible Agencies**

**Narrative (optional)**

**Consolidated Plan Public Contact Information**

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

In order to ensure this Annual Action plan is a shared vision of the entire community, various citizen input meetings and stakeholder meetings were held during the development of the plan. This was necessary to ensure key data, financing, and other resources for which implementing the goals of a plan can be aligned for maximum community impact.

#### **Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

The City of Youngstown’s Community Planning and Economic Development Department has an executive seat at the Continuum of Care along with a member from Mahoning County Mental Health and Recovery Board, an array of other government (e.g. City/County Health Depts), and non-profit service agencies. These executive board members convene to discuss the progress, gaps in service, impact, and implementation of homeless programs, services, and intake systems. The City of Youngstown met with several agencies that provided input in developing the goals of this plan including, other city departments, Mahoning County Governments and Youngstown Neighborhood Development Corporation (YNDC). The City also consulted with the Youngstown Metropolitan Housing Authority (YMHA) to determine immediate and planned needs of public housing and citizen services.

#### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The City of Youngstown has completed the transition that transferred the role of Mahoning County Homeless Continuum of Care (CoC) Collaborative Applicant over to the Mahoning County Commissioners Office. CPED will continue to actively participate in efforts to address the needs of homeless persons and persons at risk of homelessness. The Youngstown City Health Commissioner and CPED staff are active members of the CoC Executive Committee.

#### **Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City worked closely with the Mahoning County Continuum of Care to determine how to allocate ESG funds within their existing performance standards and evaluation of outcomes of projects and activities

assisted by ESG funds. The city accepted all of the funding recommendations from the CoC, ESG review committee.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	Youngstown Metropolitan Housing Authority
	<b>Agency/Group/Organization Type</b>	Housing PHA Services - Housing Other government - State Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Met with YMHA to determine public housing needs. Continued to work with YMHA on an acquisition and rehab project for Veterans.
2	<b>Agency/Group/Organization</b>	YOUNGSTOWN NEIGHBORHOOD DEVELOPMENT CORPORATION
	<b>Agency/Group/Organization Type</b>	Housing Planning organization Grantee Department Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Economic Development Lead-based Paint Strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	YNDC is a partner organization that administers limited and whole home housing assistance to low income homeowners with CDBG And HOME funds. The organization also serves as a neighborhood planning entity and assists in developing and implementing several ongoing neighborhood level initiatives. YNDC is well positioned to advise on neighborhood housing, infrastructure and other needs.
3	<b>Agency/Group/Organization</b>	United Way of Youngstown & Mahoning Valley
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Health Services-Education Services-Employment Business and Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	United Way's mission is to be the driving force behind sustained improvement in the lives of all our citizens through initiatives that promote education, income, health, and community support services.

**Identify any Agency Types not consulted and provide rationale for not consulting**

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Mahoning County Commissioners Office	Mahoning County Continuum of Care is determined to end homelessness. CPED worked with COC to determine how to allocate ESG funds within their existing performance standards and evaluation of outcomes of projects and activities assisted by ESG funds.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

The City of Youngstown follows a Citizen and Community Participation Plan. This plan contains the City's policies and procedures for public involvement in the planning processes and consultation with other agencies and jurisdictions. During citizen outreach, CPED/city consulted with and received input from the citizens, public and private agencies, other local governments, and the public housing authority.

Accounting of public involvement and citizens responses allowed CPED to set strategies to achieve 2015-2019 goals in the area(s) of homeownership exploration, economic opportunities for LMI citizens, and economic development opportunities by leveraging resources across governments and non-profit agencies.

The Citizen Participation plan is a pathway for all citizens to exercise their voice to influence decisions that affect their communities, neighborhoods, and their way of life. It is the mission of the City of Youngstown Department of Community Planning & Economic Development to administer federal grant funds in a manner that will positively impact the quality of life of the residents of the City of Youngstown. In order to meet goals, it is imperative to maintain healthy civic engagement. This Annual Action Plan contains a description of the public participation process, including public hearings and public comment periods. The plan ensures opportunities for involvement of affected persons and other concerned citizens in the planning process and is intended to provide transparency of CPED's planning process. The citizen participation plan also provides procedures for continuity of participation throughout all stages of the City's development of the AAP. The citizens' participation plan also includes instructions to guide the residents in submitting comments and to which the City must respond. Because many organizations have key data, financing, and other resources with which implementing the goals of a plan can be aligned, this plan also identifies the process for consultation with local governments, the Continuum of Care, business and civic leaders, non-profit agencies and the housing authority.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	120-150 Citizens attended neighborhood action plan meetings from August 2018 through March 2019	Work on housing rehabilitation, demolition, and landbank policies to stabilize and grow neighborhoods; clean-up former gas stations and dry cleaner for community revitalization.	None rejected.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Hearing	Non-English Speaking - Specify other language: Spanish  Residents of Public and Assisted Housing	Nine (9) neighborhood organizations attended totaling 15 people		None rejected	
3	Internet Outreach	Non-targeted/broad community	no public comments received during period			<a href="https://youngstownohio.gov/">https://youngstownohio.gov/</a>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Public Input Forms/Emails	Non-targeted/broad community	City is coordinating agencies, government resources at all levels, and aligning local policies and program implementation objectives to address and achieve success to/with citizens input. The City continues to work on side lot expansions and demos. Approximately 80 people attended.	Housing improvements, clean-up corridors, commercial revitalization	None	

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

The PY 2019-2020 (July 1, 2019 through June 30, 2020) is the 45th year of the CDBG program and this is the 5th year of the 2015-2019 5-year Consolidated Plan. The grant award amounts for PY-2019 are \$3,508,076 for CDBG program, \$604,632 for HOME program and \$297,945 for ESG

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	3,508,076	0	3,511,342	7,019,418	0	PY 2019 annual CDBG allocation

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	604,632	0	658,004	1,262,636	0	PY 2019 annual HOME allocation
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	297,945	0	288,985	586,930	0	PY 2019 Listed under HESG

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Competitive McKinney-Vento Homeless Assistance Act	public - federal	Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Transitional housing	1,919,042	0	0	1,919,042	0	
General Fund	public - local	Economic Development Public Improvements Public Services Other	450,000	0	0	450,000	0	
Section 108	public - federal	Acquisition Economic Development Other	0	0	0	0	0	\$195,000 allocated from CDBG for repayment of loan for construction of Public Facility - amphitheater
Section 8	public - federal	Rental Assistance	0	0	0	0	0	
Other	private	Public Improvements Public Services Services	3,000,000	0	0	3,000,000	0	Naming Rights of Public Facility

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Other	public - federal	Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Transitional housing	297,945	0	0	297,945	0	

**Table 5 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

All activities that are requesting CDBG funds are reviewed for other leveraged resources. Over all CDBG funded projects exceed a dollar for dollar match. The HOME program requires a 25% match however the City has a hardship exemption from the match requirements. Even though a HOME match is not required, most HOME projects exceed the 25% HUD required match. ESG projects are reviewed for matching funds as well and exceed 100% matching funds.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

City of Youngstown manages a Land Reutilization Program which will assist to leverage CDBG/HOME programs throughout the City.

**Discussion**

None

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Grant Administration	2015	2019	Grant Admin	CITY OF YOUNGSTOWN	Grant Administration	CDBG: \$695,000	Other: 1 Other
2	Repayment of 108 loans	2015	2019	Affordable Housing Non-Housing Community Development	CITY OF YOUNGSTOWN	Economic Development Public Service Repayment of Section 108 Loans	CDBG: \$195,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 0 Persons Assisted Other: 1 Other
3	Assist in Public Facility Improvements	2015	2019	Non-Housing Community Development	CITY OF YOUNGSTOWN	Street Improvements	CDBG: \$1,002,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 21879 Persons Assisted
4	Reduce Crime	2015	2019	Non-Housing Community Development	CITY OF YOUNGSTOWN	Crime Reduction	CDBG: \$285,000	Public service activities other than Low/Moderate Income Housing Benefit: 21879 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Assist Public Service Providers	2015	2019	Non-Housing Community Development	CITY OF YOUNGSTOWN	Public Service	CDBG: \$119,800	Public service activities other than Low/Moderate Income Housing Benefit: 1505 Persons Assisted
6	Reduce the number of homeless	2015	2019	Homeless	CITY OF YOUNGSTOWN	Homeless	Competitive McKinney-Vento Homeless Assistance Act: \$1,919,042 HESG: \$288,985	Tenant-based rental assistance / Rapid Rehousing: 50 Households Assisted Homeless Person Overnight Shelter: 25 Persons Assisted Homelessness Prevention: 275 Persons Assisted
7	Improve Housing Stability	2015	2019	Affordable Housing Market Rate Housing	CITY OF YOUNGSTOWN	Code Enforcement Tenant Based Rental Assistance Housing	CDBG: \$790,860 HOME: \$435,522	Rental units rehabilitated: 72 Household Housing Unit Homeowner Housing Added: 2 Household Housing Unit Homeowner Housing Rehabilitated: 276 Household Housing Unit Tenant-based rental assistance / Rapid Rehousing: 50 Households Assisted
8	Assist in Creating Economic Opportunities	2015	2019	Non-Housing Community Development		Economic Development	CDBG: \$100,000	Facade treatment/business building rehabilitation: 13 Business Jobs created/retained: 40 Jobs Businesses assisted: 13 Businesses Assisted

**Table 6 – Goals Summary**

Annual Action Plan  
2019

## Goal Descriptions

1	<b>Goal Name</b>	Grant Administration
	<b>Goal Description</b>	The strategic plan goal is to effectively administer all federal, state, and local funds to maximize community development quality of living goals.
2	<b>Goal Name</b>	Repayment of 108 loans
	<b>Goal Description</b>	Meet repayment terms of 108 loan agreements.
3	<b>Goal Name</b>	Assist in Public Facility Improvements
	<b>Goal Description</b>	Public facilities improvements for the benefit of citizens in the community.
4	<b>Goal Name</b>	Reduce Crime
	<b>Goal Description</b>	The City's strategic plan goal to reduce crime will utilize the community policing program, litter enforcement, and neighborhood vacant house boarding activities to target crime "hot spots" in low income census tracts in the City. Grantee and subrecipient staff will work closely with neighborhood organizations and businesses to improve quality of life and increase safety and health conditions in neighborhoods.
5	<b>Goal Name</b>	Assist Public Service Providers
	<b>Goal Description</b>	The strategic plan goal is to coordinate CDBG and public service provider community resources to execute programs that help residents obtain and maintain a better quality of life.
6	<b>Goal Name</b>	Reduce the number of homeless
	<b>Goal Description</b>	Coordinate with the City's homeless service providers to prevent homelessness for individuals and families.

<b>7</b>	<b>Goal Name</b>	Improve Housing Stability
	<b>Goal Description</b>	Emergency and Limited repair programs conducted citywide by Interfaith Home Maintenance Services, Plaza View, and YNDC; and leverage government departments, divisions, and private funds to prevent further blight, stabilize families and improve neighborhood conditions.
<b>8</b>	<b>Goal Name</b>	Assist in Creating Economic Opportunities
	<b>Goal Description</b>	

# Projects

## AP-35 Projects – 91.220(d)

### Introduction

The City of Youngstown Five Year Consolidated Plan (PY2015-PY2019) identifies housing and community development priorities under which the specific U.S. Department of Housing and Urban Development (HUD) objectives and outcomes will be met. The PY2019-2020 annual action plan is the 5th year of implementation of the 5-year plan.

### Projects

#	Project Name
1	Grant Administration
2	Repayment of 108 Loan
3	Public Facilities
4	Crime Reduction and Blight Removal
5	Public Services
6	Homeless Assistance
7	Housing Assistance
8	Create Economic Opportunities

Table 7 - Project Information

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Priorities were allocated consistent with the 5 year Consolidated Plan and based on public input.

**AP-38 Project Summary**  
**Project Summary Information**

1	<b>Project Name</b>	Grant Administration
	<b>Target Area</b>	
	<b>Goals Supported</b>	Grant Administration
	<b>Needs Addressed</b>	Grant Administration
	<b>Funding</b>	:
	<b>Description</b>	General Grant Administration
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	Personnel and office expenses related to grant administration.
2	<b>Project Name</b>	Repayment of 108 Loan
	<b>Target Area</b>	
	<b>Goals Supported</b>	Repayment of 108 loans
	<b>Needs Addressed</b>	Repayment of Section 108 Loans
	<b>Funding</b>	CDBG: \$280,000
	<b>Description</b>	Debt repayment
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	
3	<b>Project Name</b>	Public Facilities
	<b>Target Area</b>	
	<b>Goals Supported</b>	Assist in Public Facility Improvements
	<b>Needs Addressed</b>	Street Improvements
	<b>Funding</b>	CDBG: \$1,002,060

	<b>Description</b>	Infrastructure improvements and neighborhood and downtown improvement projects
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 40,000 persons in low- moderate income families will benefit from the proposed services.
	<b>Location Description</b>	
	<b>Planned Activities</b>	Planned activities include street improvement projects, community center improvement projects, and neighborhood and park improvement projects.
4	<b>Project Name</b>	Crime Reduction and Blight Removal
	<b>Target Area</b>	
	<b>Goals Supported</b>	Reduce Crime
	<b>Needs Addressed</b>	Crime Reduction
	<b>Funding</b>	CDBG: \$285,000
	<b>Description</b>	The Crime reduction and blight removal project includes the Community Police program, litter enforcement activities, neighborhood revitalization activities such as boarding up vacant houses. This crime reduction/blight removal project is intended to help reduce crime, improve neighborhood stability, and improve health and safety issues for residents.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	20,000 persons in low income families will benefit from the proposes activities.
	<b>Location Description</b>	
	<b>Planned Activities</b>	Planned activities include community policing, litter contol activities and neighborhood vacant house boarding and cleanup projects..
5	<b>Project Name</b>	Public Services
	<b>Target Area</b>	
	<b>Goals Supported</b>	Assist Public Service Providers
	<b>Needs Addressed</b>	Public Service
	<b>Funding</b>	CDBG: \$404,800

	<b>Description</b>	Services intended to improve the quality of life of residents through provision of a variety of public services provided by non-profit agencies located in the City.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	About 1,100 low-moderate income families will benefit from the proposed public service activities.
	<b>Location Description</b>	
	<b>Planned Activities</b>	Planned activities are assistance to public service programs such as youth mentoring , re-entry , job skills , performing arts education programs, and job placement programs.
<b>6</b>	<b>Project Name</b>	Homeless Assistance
	<b>Target Area</b>	
	<b>Goals Supported</b>	Reduce the number of homeless
	<b>Needs Addressed</b>	Homeless
	<b>Funding</b>	ESG: \$297,000
	<b>Description</b>	Funding homeless service providers whose goal is to provide financial and housing assistance to individual and families, who are homeless or at the risk of homelessness.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The proposed activities will benefit an estimated 800 households that are very low income, homeless, or at the risk of homelessness.
	<b>Location Description</b>	
	<b>Planned Activities</b>	Planned activities include rapid rehousing assistance, homelessness prevention services, emergency shelter activities, and homeless outreach activities.
<b>7</b>	<b>Project Name</b>	Housing Assistance
	<b>Target Area</b>	
	<b>Goals Supported</b>	Improve Housing Stability
	<b>Needs Addressed</b>	Tenant Based Rental Assistance Housing

	<b>Funding</b>	CDBG: \$764,860 HOME: \$435,522
	<b>Description</b>	Funding YNDC, Interfaith Home Maintenance Services, Plaza View, and YMHA to provide rental housing repairs, limited repairs, tenant based rental assistance, and emergency repairs for homeowners.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 276 low and very low income families will benefit from the proposed activities.
	<b>Location Description</b>	
	<b>Planned Activities</b>	Planned activities are minor and emergency repairs for homeowners, limited repairs for homeowners, other repairs for homeowners, and acquisition rehabilitation activities.
<b>8</b>	<b>Project Name</b>	Create Economic Opportunities
	<b>Target Area</b>	
	<b>Goals Supported</b>	Assist in Creating Economic Opportunities
	<b>Needs Addressed</b>	Economic Development
	<b>Funding</b>	CDBG: \$100,000
	<b>Description</b>	Funding activities that provide economic opportunities for low income residents and entrepreneurs.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	microenterprise development and expansion.

## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

Assistance will be directed Citywide with majority resources focused on Census Tracts with concentrated low-income and minority persons.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
CITY OF YOUNGSTOWN	100

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

The majority of the City of Youngstown Population (63%) is eligible to receive assistance (at or below 80% of the AMI) and the majority of the Census Tracts (23 of 31) are eligible for area benefit (51% or more living at or below 80% AMI). The need for investment is citywide and for that reason the city is designated as the geographic target.

### **Discussion**

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

This year HOME funding will be allocated to YNDC for projects that will create affordable housing opportunities through home owner occupied rehabs and acquisition and rehabilitation of existing vacant housing units.

One Year Goals for the Number of Households to be Supported	
Homeless	350
Non-Homeless	9,640
Special-Needs	45
Total	10,035

**Table 9 - One Year Goals for Affordable Housing by Support Requirement**

One Year Goals for the Number of Households Supported Through	
Rental Assistance	50
The Production of New Units	0
Rehab of Existing Units	348
Acquisition of Existing Units	2
Total	400

**Table 10 - One Year Goals for Affordable Housing by Support Type**

#### Discussion

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

The City of Youngstown and Youngstown Metropolitan Housing Authority (YMHA) have had a strong working relationship over the years. The relationship is expected to continue on fair housing, special population housing, tenant based rental assistance, and homeownership opportunities.

### **Actions planned during the next year to address the needs to public housing**

YMHA did not express needs to be addressed by the PY 2019 Action Plan. YMHA completed a housing project that the City assisted with funding in prior years.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

YMHA offers two Neighborhood Network Centers (NNC) that offer ongoing technology training. The goal of the NNC is to assist residents in acquiring basic skills and increase computer skills, and homeownership counseling. The NNC sites are located in Rockford Village and Arlington Heights. YMHA also has a public housing resident serving on the governing board and has established a resident advisory board made up of interested residents and advocates.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

YMHA is not designated as a troubled PHA.

### **Discussion**

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

Sources of funds expected to be available to address homeless needs and to prevent homelessness in the Action Plan are; ESG \$288,985, other federal homeless grants and local/private funds of \$100,000. The Rescue Mission of the Mahoning Valley operates an emergency shelter and provides food assistance without federal assistance, operating solely on private donations. The City and CoC are dedicated to reducing and ending homelessness and will continue to address the need through homelessness prevention, rapid re-housing and shelter activities.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

Emergency Solutions Grant funding in the amount of \$78,564 will be allocated to emergency shelter programs for abused women and for youth. The women shelter is Sojourner House and the youth shelter is Daybreak both facilities are operated by Compass Family Community Services.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

Funding in the amount of \$160,307 will be a portion allocated to rapid rehousing programs. Catholic Charities is the agency that provides a rapid rehousing program.

#### **Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

Funding in the amount of \$188,867 will be a portion allocated for homeless prevention programs. Provider agencies Are Catholic Charities and Help Network of Northeast Ohio.

#### **Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services,**

**employment, education, or youth needs.**

Additional ESG funding will be dedicated to administration (\$21,554) and the Homeless Management Information System (HMIS) (\$48,000).

**Discussion**

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

Public policies and action affecting the approval of sites and other building requirements used in the approval process for the construction of housing can affect the affordability of housing choice. Such policies may include, but are not limited to zoning and building codes, and any referendum process that may be required for governmental approval for the development of housing. Youngstown prepared an Analysis of Impediments to Fair Housing Choices. Through this comprehensive analysis, the city examined public policy in terms of its impact on the provision of fair and affordable housing throughout the city. To ensure consistency with the policies and programs recommended by the Consolidated Plan and to ensure continued compliance with the Fair Housing certification found at 24 CFR 91.225(a)(1), Youngstown submitted its Fair Housing Analysis in 2013 and will begin preparing the required Affirmatively Furthering Fair Housing (AFFH) that is replacing the AI and is due in the future (pending rule). Lastly, to ensure establishment of and maintain affordable housing, all HOME program funded activities shall have a monitored affordability period by means of deed restrictions placed on the property.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

Actions that will take place during the next year to remove barriers to affordable housing involve continuing to educate realtors, bankers, and the general population as to the Federal, State of Ohio and City of Youngstown fair housing laws in place. The City of Youngstown has a Human Relations Commission and Human Relations Commissioner that oversees a fair housing program. They will conduct educational seminars targeting realtors, bank lending officers and neighborhood organizations. They also act as the fair housing agency to receive and coordinate investigations of fair housing complaints from citizens. They will also continue to use test subjects to conduct random surveys of rental and for sale properties to determine if fair housing laws are being complied with.

[http://www.cityoPYoungstownoh.com/city\\_hall/departments/hrc/hrc.aspx](http://www.cityoPYoungstownoh.com/city_hall/departments/hrc/hrc.aspx)

### **Discussion:**

The Cleveland and Columbus HUD Field Offices of Fair Housing completed a monitoring visit on June 25, 2018. The outcome of the visit/analysis was that the City progress has properly updated city fair housing- related ordinances. The City also submitted acceptable fair housing information in the 2017 CAPER.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

None

### **Actions planned to address obstacles to meeting underserved needs**

This Year the City is allocating \$404,800 (13%) of CDBG funding to public service agencies and programs to help meet the needs of the underserved in providing health care, re-entry assistance to citizens returning from prison, youth programs and neighborhood crime reduction. Funded services also include litter control and community police programming.

### **Actions planned to foster and maintain affordable housing**

The City is allocating a total of \$941,541 (27%) of CDBG funding and \$658,004 of HOME funding (100%) to housing activities that will foster and maintain affordable housing through owner-occupied home repairs, emergency repairs and the creation of new housing options.

To ensure establishment of and maintain affordable housing, all HOME program funded activities shall have a monitored affordability period by means of deed restrictions placed on the property.

Where HOME funded activities provide a direct benefit to a homeowner, the restrictions will be in the form of a recapture policy. The recapture policy will be in effect for a time frame equal to the period of affordability as described by the HOME program regulations. The form of recapture to be used shall be “reduction during the affordability period (forgiveness).” In the event of the property changing title during the required affordability period, a pro-rata amount tied to the length of time remaining on the affordability period shall be recaptured from the net-proceeds. If the net-proceeds are insufficient any remaining net proceeds following payment of the first mortgage shall be retained. There shall also be provision to have the right of first refusal to buy out the first mortgage from a primary lender in the event of foreclosure.

Where HOME funded activities provide a development subsidy, the restrictions will be in the form of a resale restrictions policy. The resale restrictions policy will be in effect for a time frame equal to the period of affordability as described by the HOME program regulations. The policy will require a dwelling unit to be continually owned and occupied by an income eligible family by way of deed restrictions placed on the resale of said property. In the event the property changes ownership during the required affordability period, the purchaser will have to meet the income eligibility guidelines to qualify under the HOME program and agree to occupy the dwelling unit for the remainder of the affordability period.

### **Actions planned to reduce lead-based paint hazards**

The Mahoning County Healthy Homes Program currently administers a lead paint hazard reduction grant. Mahoning County offers assistance to ensure lead paint hazards are properly treated in all housing rehab projects funded under this program and the City will make available to the Mahoning County lead program funding for necessary repairs not eligible under the lead program for projects in the city.

### **Actions planned to reduce the number of poverty-level families**

The Community Planning and Economic Development Department will seek to create economic development opportunities by offering various incentives to attract new businesses and support planned expansion of existing businesses that are committed to job creation for low income people.

### **Actions planned to develop institutional structure**

The City will continue to participate in developing institutional structure through the participation in the Mahoning County Continuum of Care, Eastgate Regional Council of Governments, working closely with the Regional Chamber of Commerce, the Western Reserve Port Authority and the Mahoning Rivers Mayors Association. The city also works closely with various neighborhood groups in the implementation of neighborhood action plans.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City will continue to work with YMHA, and other private housing professionals to ensure housing needs are addressed. Social service agencies will continue to provide needed assistance to families and the City will maintain communication and coordination to ensure their needs are met.

### **Discussion:**

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction:

#### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	195,000
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>195,000</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	99.99%

**HOME Investment Partnership Program (HOME)**  
**Reference 24 CFR 91.220(l)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The Broadway Park Senior Housing Development is working toward completing the 60 LIHTC senior citizens' housing project, 72 parking spaces, and green space at \$8 million.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

HOME funds for Homebuyer activities will be utilized for program administration.

Where HOME funded activities provide a direct benefit to a homeowner, the restrictions will be in the form of a recapture policy. The recapture policy will be in effect for a time frame equal to the period of affordability as described by the HOME program regulations. The form of recapture to be used shall be "reduction during the affordability period (forgiveness)." In the event of the property changing title during the required affordability period, a pro-rata amount tied to the length of time remaining on the affordability period shall be recaptured from the net-proceeds. If the net-proceeds are insufficient any remaining net proceeds following payment of the first mortgage shall be retained. There shall also be provision to have the right of first refusal to buy out the first mortgage from a primary lender in the event of foreclosure.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

All HOME program funded activities shall have a monitored affordability period by means of deed restrictions placed on the property.

Where HOME funded activities provide a development subsidy, the restrictions will be in the form of a resale restrictions policy. The resale restrictions policy will be in effect for a time frame equal to the period of affordability as described by the HOME program regulations. The policy will require a dwelling unit to be continually owned and occupied by an income eligible family by way of deed restrictions placed on the resale of said property. In the event the property changes ownership during the required affordability period, the purchaser will have to meet the income eligibility guidelines to qualify under the HOME program and agree to occupy the dwelling unit for the remainder of the affordability period.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that

will be used under 24 CFR 92.206(b), are as follows:

There are no plans to refinance existing debt secured by multifamily housing.

**Emergency Solutions Grant (ESG)  
Reference 91.220(l)(4)**

1. Include written standards for providing ESG assistance (may include as attachment)
  - A) As a sub recipient of the City of Youngstown, we have to meet the requirements they set for us. This has included compliance with the ESG rules (HPRP activities) and setting policies and procedures in place for the program, including following the eligibility requirements in the rules for the clients such as meeting the definition of homeless and imminently at risk for homeless; income requirements; completion of the barrier assessment to check other eligibility issues; budgeting; and setting a service plan. In addition, sub-recipients have to complete quarterly reports; annual reports; jobs reports; and HMIS requirements. Finally documentation requirements must be followed both in case files and in fiscal records.
  - B) Policies and Procedures are in place as well as a completed HPRP plan, dictating the need to assess for assistance, complete documentation, and to coordinate services with other mainstream resources such as social security, public assistance, benefit bank, food stamps, housing providers and mental health/ substance abuse providers.
  - C) The policies and procedures for those who receive Rapid Re-housing are to assure that recipients must meet the (new) definition of literal homelessness, including income status and where they are staying. Setting a plan to establish stable housing is essential for the client to be successful in the long run. The emphasis on Rapid Re-housing is essential to end homelessness – finding those clients who are eligible and sustainable is the challenge. Prioritizing the clients is needed – first assessing those in emergency shelter and transitional housing.
  - D) The standards for the determination of any share by the client receiving rent or utility assistance is to first use the income source, amount and budget of the individual or household. Comparing the income versus the cost out of rent/ utility will determine the amount the clients pays – whether 100% or less. The amount of time needed for assistance and the share is determined by the client situation and how long it will take for them to be self-sufficient and stabilized.
  - E) The standard for length of time and amount of assistance is determined the same as in the previous standard, using budget, income source and amount and expenses, to determine the needs.
  - F) The standards for housing relocation services lie with the case managers – when eligibility is set for the program, the case managers screen, assess, and determine the level of the assistance

needed, the duration and the type dependent on the assessment. The case managers are responsible for documentation according to policies and procedures.

The Process for Sub-awards:

- 1) The City of Youngstown determines the sub award recipients – in the application the participation in the Homeless Continuum was requested and the certification by the continuum was received.
  - 2) Performance standards include assisting eligible clients with homeless prevention and rapid re-housing; a data quality report of less than 5%;
  - 3) Other standards requested in this document are the choice of the City of Youngstown
2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

The Continuum of Care has developed a centralized assessment system or a coordinated assessment system in accordance with requirements established by HUD, each ESG-funded program or project within the Continuum of Care is required to use the assessment system. The City and all subrecipients are members of the Continuum of Care and will ensure the screening, assessment and referral of program participants are consistent with the written standards adopted. All victim service providers have chosen to use the Continuum of Care's coordinated assessment system.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

Members of the CoC that do not have a conflict of interest reviewed applications for funding and ranked them based on meeting the needs of the homeless population and recommended funding amounts to the City. The City accepted the recommendations of the CoC Committee.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The CoC meets the homeless participation requirement in 24 CFR 576.405(a) and has at least one formerly homeless individual serving on the board.

5. Describe performance standards for evaluating ESG.

The performance standards for evaluating ESG activities are as follows:

- A) All activities are funded based on specific expected accomplishments (goals) of the annual number of people to be served
- B) All accomplishments are reported in the HMIS and sub grantees are required to report quarterly to the CDA specific accomplishments
- C) The actual accomplishments are measured against the goal to evaluate the effectiveness of the program

