

**3<sup>rd</sup> Program Year**

July 1, 2017-June 30, 2018

**Of the 5-year  
Consolidated Plan**

**Draft for Public Review**

**April 24- May 24, 2017**

**Annual Action Plan**

**U.S. Department of HUD for:**

**Community Development Block Grant**

**HOME Investment Partnership Program**

**Emergency Solutions Grant**



Prepared by: City of Youngstown  
Community Planning and Economic Development



# Executive Summary

## AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

### 1. Introduction

The City solicited applications for funding eligible projects in January of 2017. The City received 26 applications for funding under the CDBG program totaling \$3.9 million. The FY 17-18 CDBG allocation will be \$3.1 million. A total of 6 applications were received for HOME funding totaling \$680,000 and the FY17-18 allocation will be \$447,000. Obviously not all projects and programs will be able to be funded. The objective is to fund projects that are closely aligned with meeting the greatest needs and leverage the greatest amount of other funding. Based on citizen input the highest priorities are housing, neighborhood blight removal, infrastructure improvements and crime reduction.

### 2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The following table shows how funding will be allocated to meet the objectives of the plan: <b>Project</b>	<b>Funding</b>	<b>Area Benefit</b>	<b>LMI Benefit</b>	<b>Households</b>
Crime Reduction	\$200,000	43,838		
Public Services	\$134,600	43,838	1,577	
Public Facilities	\$1,095,000	43,838		
Housing	\$1,077,791			270
Homeless	\$290,747		750	
Code Enforcement	\$50,000	43,838		
Admin/108 Repayment	\$1,079,457			
<b>Total (all grants)</b>	<b>\$3,927,595</b>	<b>43,838</b>	<b>2,327</b>	<b>270</b>

Table 1 - 2017-2018 Project Summary

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The current CDBG program year (July 1, 2016 through June 30 2017) is more than 70% expended and projects are reporting goals and objectives that suggest successful results. The HOME program year funding in more than 60% expended and objectives are being met.

### **4. Summary of Citizen Participation Process and consultation process**

The draft plan was made available for citizen input for a 30 day comment period prior to submission to HUD for approval. The plan was posted on the City of Youngstown website and copies were made available for review in the City Council Office and the Office of Community Planning and Economic Development. Public input was sought at neighborhood meetings throughout the year and priorities were established based on the citizen input.

**5. Summary of public comments:** All public comments received will be submitted with the final application submission.

### **6. Summary of comments or views not accepted and the reasons for not accepting them**

The City did not receive comments on the draft plan during the public comment period. Citizen participation is a pathway for all citizens to exercise their voice and influence decisions that affect their communities, neighborhoods and way of life. It is the mission of the City of Youngstown, Community Planning and Economic Development Department to administer federal grant funds in a manner that will positively impact the quality of life of the residents of the City of Youngstown and to do so, it is imperative that a healthy civic engagement take place.

### **7. Summary**

Citizen participation is a pathway for all citizens to exercise their voice and influence decisions that affect their communities, neighborhoods and way of life. It is the mission of the City of Youngstown, Community Planning and Economic Development Department to administer federal grant funds in a manner that will positively impact the quality of life of the residents of the City of Youngstown and to do so, it is imperative that a healthy civic engagement take place.

## PR-05 Lead & Responsible Agencies – 91.200(b)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	YOUNGSTOWN	Community Planning and Economic Development
HOME Administrator	YOUNGSTOWN	Community Planning and Economic Development
ESG Administrator	YOUNGSTOWN	Community Planning and Economic Development

Table 2 – Responsible Agencies

### Narrative (optional)

### Consolidated Plan Public Contact Information

Community Development Office, 20 W. Federal St, Suite 602 Youngstown, Oh 44503

Email: [wadavignon@youngstownohio.gov](mailto:wadavignon@youngstownohio.gov)

Phone: 330 744-1708

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

In order to ensure this Annual Action plan is a shared vision of the entire community, various citizen input meetings and stakeholder meetings were held during the development of the plan. This is necessary to ensure key data, financing, and other resources with which implementing the goals of a plan can be aligned with are considered. It is also a way for all citizens to exercise their voice and influence decisions that affect their community.

#### **Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

The City of Youngstown met with several agencies that provided input in developing the goals of this plan including other city departments, Mahoning County, and YNDC. The City also consulted with the Youngstown Metropolitan Housing Authority (YMHA) on Wednesday, March 9 to determine immediate and planned needs of public housing.

#### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

Continuum of Care and actively participates in efforts to address the needs of homeless persons and persons at risk of homelessness.

#### **Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The city worked closely with the Mahoning County Continuum of Care in determining how to allocate ESG funds within their existing performance standards for and evaluate outcomes of projects and activities assisted by ESG funds. The city accepted all of the funding recommendations from the CoC, ESG review committee.

### **2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities**

**Table 3 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	YOUNGSTOWN NEIGHBORHOOD DEVELOPMENT CORPORATION
	<b>Agency/Group/Organization Type</b>	Housing Planning organization Community Development Financial Institution
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis Economic Development Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	YNDC is a partner organization that administers limited and whole home housing assistance to low income homeowners with CDBG And HOME funds. The organization also serves as a neighborhood planning entity and assists in developing and implementing several ongoing neighborhood level initiatives. YNDC is well positioned to advise on neighborhood housing, infrastructure and other needs.
2	<b>Agency/Group/Organization</b>	YOUNGSTOWN METROPOLITAN HOUSING AUTHORITY
	<b>Agency/Group/Organization Type</b>	PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy

<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	
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**Identify any Agency Types not consulted and provide rationale for not consulting**

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	City of Youngstown	

**Table 4 – Other local / regional / federal planning efforts**

**Narrative (optional)**

**AP-12 Participation – 91.105, 91.200(c)**

**1. Summary of citizen participation process/Efforts made to broaden citizen participation  
Summarize citizen participation process and how it impacted goal-setting**

The City attended several neighborhood action meetings, each in different neighborhoods, from January 1, 2016 through May 15, 2016 to get input from citizens to establish priorities. The city also published a draft of the consolidated plan and action plan that was posted on the City of Youngstown website for a 30 day public comment period.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)

Table 5 – Citizen Participation Outreach



## Expected Resources

### AP-15 Expected Resources – 91.220(c) (1, 2)

#### Introduction

The FY 2017-2018 (July 1, 2017 through June 30, 2018) is the 43rd year of the CDBG program and this is the 3rd year of the FY 2015-2019 5-year Consolidated Plan. The grant award amounts for the FY-2017 will be \$3,189,478 under the CDBG program, \$447,370 under the HOME program and \$290,747 under the ESG program.

#### Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of Plan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	3,189,478	0	0	3,189,478	0	

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of Plan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	447,370	0	0	447,370	0	
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	290,747	0	0	290,747	0	
Competitive McKinney-Vento Homeless Assistance Act	public - federal	Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Transitional housing	0	0	0	0	0	

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of Plan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
General Fund	public - local	Economic Development Public Improvements Public Services Other	0	0	0	0	0	
Section 108	public - federal	Acquisition Economic Development	0	0	0	0	0	
Section 8	public - federal	Rental Assistance	0	0	0	0	0	
Other	private	Public Improvements Public Services Services	0	0	0	0	0	
Other	public - federal	Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Transitional housing	0	0	0	0	0	

Table 6 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

All activities that are requesting CDBG funds are reviewed for other leveraged resources. Over all CDBG funded projects exceed a dollar for dollar match. The HOME program requires a 25% match however the City has a hardship exemption from the match requirements. Even though a HOME match is not required, most HOME projects exceed the 25% HUD required match. ESG projects are reviewed for matching funds as well and exceed 50% matching funds.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

#### No Goals Found

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Grant Administration	2015	2019	Grant Admin	CITY OF YOUNGSTOWN		CDBG: \$637,890	
2	Repayment of 108 loans	2015	2019	Affordable Housing Non-Housing Community Development	CITY OF YOUNGSTOWN		CDBG: \$441,567	
3	Assist in Public Facility Improvements	2015	2019	Non-Housing Community Development	CITY OF YOUNGSTOWN	Street Improvements	CDBG: \$1,095,000 General Fund: \$500,000	
4	Reduce Crime	2015	2019	Non-Housing Community Development	CITY OF YOUNGSTOWN	Crime Reduction	CDBG: \$200,000	
5	Assist Public Service Providers	2015	2019	Non-Housing Community Development		Public Service	CDBG: \$134,600	
6	Improve Housing Stability	2015	2019	Affordable Housing Market Rate Housing	CITY OF YOUNGSTOWN	Housing	CDBG: \$630,421	

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
7	Reduce the number of homeless	2015	2019	Homeless	CITY OF YOUNGSTOWN	Homeless	HESG: \$290,747	

Table 7 – Goals Summary

**Goal Descriptions**

1	Goal Name	Grant Administration
	Goal Description	
2	Goal Name	Repayment of 108 loans
	Goal Description	
3	Goal Name	Assist in Public Facility Improvements
	Goal Description	
4	Goal Name	Reduce Crime
	Goal Description	
5	Goal Name	Assist Public Service Providers
	Goal Description	
6	Goal Name	Improve Housing Stability
	Goal Description	
7	Goal Name	Reduce the number of homeless
	Goal Description	

Table 8 – Goal Descriptions

**Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):**

## AP-35 Projects – 91.220(d)

### Introduction

The City of Youngstown Five Year Consolidate Plan (FY2015-FY2019) identifies housing and community development priorities under which the specific U.S. Department of Housing and Urban Development (HUD) objectives and outcomes will be met. The FY2017-2018 annual action plan is the 3rd year of implementation of the 5-year plan.

#	Project Name
1	Grant Administration
2	Section 108 Loan Repayment
3	Public Improvements
4	Crime Reduction
5	Public Services
6	Housing Assistance
7	Homeless Assistance
8	Code Enforcement

Table 9 – Project Information

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

## Projects

### AP-38 Projects Summary

#### Project Summary Information

##### Table 10 – Project Summary



## AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

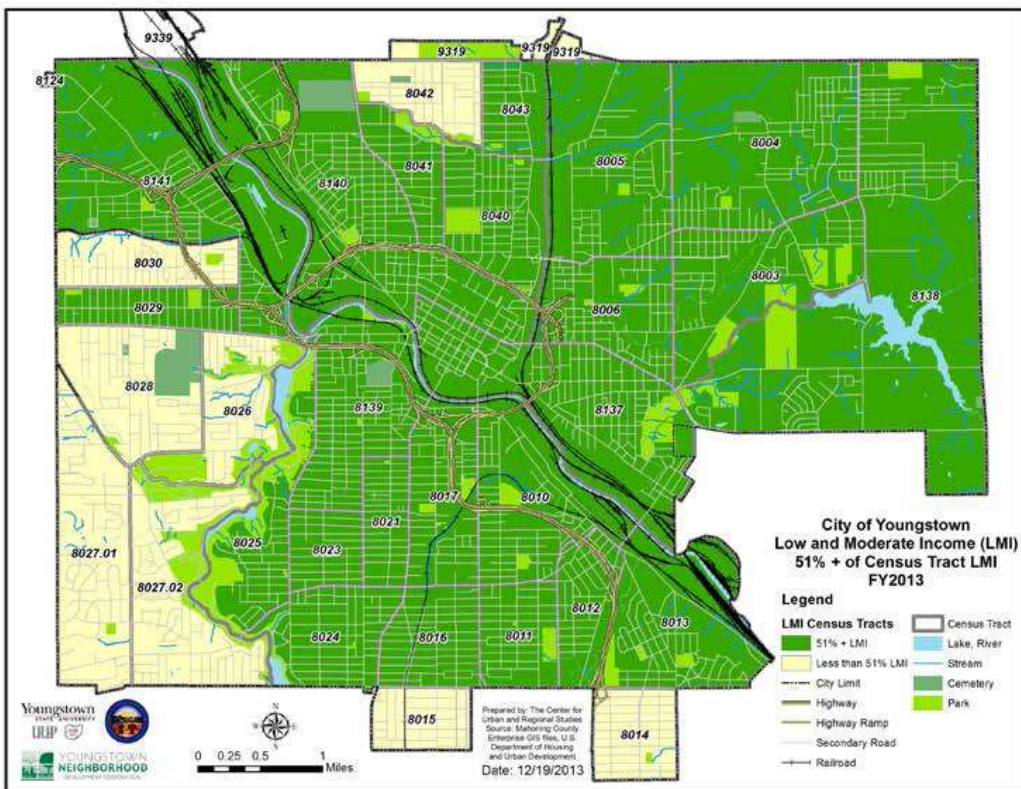
### Geographic Distribution

Target Area	Percentage of Funds
CITY OF YOUNGSTOWN	100

Table 11 - Geographic Distribution

### Rationale for the priorities for allocating investments geographically

The majority of the City of Youngstown Population (63%) is eligible to receive assistance (at or below 80% of the AMI) and the majority of the Census Tracts (23 of 31) are eligible for area benefit (51% or more living at or below 80% AMI). The need for investment is citywide and for that reason the city is designated as the geographic target.



## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

One Year Goals for the Number of Households to be Supported	
Homeless	250
Non-Homeless	60,000
Special-Needs	40
Total	60,290

Table 12 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	350
Acquisition of Existing Units	2
Total	352

Table 13 - One Year Goals for Affordable Housing by Support Type

#### Discussion

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

#### **Actions planned during the next year to address the needs to public housing**

The City of Youngstown and Youngstown Metropolitan Housing Authority (YMHA) have had a strong working relationship over the years. YMHA does not have a requested need to be addressed by the FY 2017 Action Plan.

#### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

YMHA offers two Neighborhood Network Centers (NNC) that offer ongoing technology training. The goal of the NNC is to assist residents in acquiring basic skills and increase computer skills. The NNC sites are located in Rockford Village and Arlington Heights. YMHA also has a public housing resident serving on the governing board and has established a resident advisory board made up of interested residents and advocates.

#### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

YMHA is not designated as a troubled PHA.

### **Discussion**

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

#### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

Sources of funds expected to be available to address homeless needs and to prevent homelessness in the Action Plan are; ESG \$290,747, other federal homeless grants \$1,756,659 awarded through the FY2016 NOFA, and local/private funds of \$100,000. The Rescue Mission of the Mahoning Valley operates an emergency shelter and provides food assistance without federal assistance, operating solely on private donations. The City and CoC are dedicated to reducing and ending homelessness and will continue to address the need through homeless outreach, prevention, rapid re-housing and shelter.

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

##### **Addressing the emergency shelter and transitional housing needs of homeless persons**

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services,**

**employment, education, or youth needs.**

**Discussion**

<b>One year goals for the number of households to be provided housing through the use of HOPWA for:</b>
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family
Tenant-based rental assistance
Units provided in housing facilities (transitional or permanent) that are being developed, leased, or operated
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds
Total

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction**

Public policies and action affecting the approval of sites and other building requirements used in the approval process for the construction of housing can affect the affordability of housing choice. Such policies may include, but are not limited to zoning and building codes, and any referendum process that may be required for governmental approval for the development of housing. Youngstown prepared an Analysis of Impediments to Fair Housing Choices. Through this comprehensive analysis, the city examined public policy in terms of its impact on the provision of fair and affordable housing throughout the city. To ensure consistency with the policies and programs recommended by the Consolidated Plan and to ensure continued compliance with the Fair Housing certification found at 24 CFR 91.225(a)(1), Youngstown submitted its Fair Housing Analysis in 2013 in cooperation with the Northeast Ohio Regional Sustainable Communities Consortium (NEOSCC).

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

Actions that will take place during the next year to remove barriers to affordable housing involve continuing to educate realtors, bankers, and the general population as to the Federal, State of Ohio and City of Youngstown fair housing laws in place. The City of Youngstown has a Human Relations Commission and Human Relations Commissioner that will operate a fair housing program. They will conduct educational seminars targeting realtors, bank lending officers and neighborhood organizations. They will also act as the fair housing agency to receive and coordinate investigations of fair housing complaints from citizens. They will also continue to use test subjects to conduct random surveys of rental and for sale properties to determine if fair housing laws are being complied with.

[http://www.cityofyoungstownoh.com/city\\_hall/departments/hrc/hrc.aspx](http://www.cityofyoungstownoh.com/city_hall/departments/hrc/hrc.aspx)

### **Discussion**

## **AP-85 Other Actions – 91.220(k)**

### **Actions planned to address obstacles to meeting underserved needs**

The City is allocating a total of \$334,600 (10%) of CDBG funding to public service agencies that will meet the needs of the underserved in providing health care, re-entry assistance to citizens returning from prison, neighborhood clean-ups, youth programs and neighborhood crime reduction.

### **Actions planned to foster and maintain affordable housing**

The City is allocating a total of \$600,421 (19%) of CDBG funding and \$447,370 of HOME funding (100%) to housing activities that will foster and maintain affordable housing through owner-occupied home repairs, emergency repairs, lead paint abatement and the creation of new housing options.

### **Actions planned to reduce lead-based paint hazards**

The Mahoning County Healthy Homes Program currently administers a lead paint hazard reduction grant and is seeking renewal. Mahoning County offers assistance to ensure lead paint hazards are properly treated in all housing rehab projects funded under this program year and the City will make available to the Mahoning County lead program funding for necessary repairs not eligible under the lead program for projects in the city.

### **Actions planned to reduce the number of poverty-level families**

### **Actions planned to develop institutional structure**

The City will continue to participate in developing institutional structure through the participation in the Mahoning County Continuum of Care, Eastgate Regional Council of Governments, working closely with the Regional Chamber of Commerce, the Western Reserve Port Authority and the Mahoning Rivers Mayors Association. The city also works closely with various neighborhood groups in the implementation of neighborhood action plans.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City will continue to work with YMHA, and other private housing professionals to ensure housing needs are addressed. Social service agencies will continue to provide needed assistance to families and the City will maintain communication and coordination to ensure their needs are met.

### **Discussion**

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	99.99%

#### HOME Investment Partnership Program (HOME)

##### Reference 24 CFR 91.220(I)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:
2. A description of the guidelines that will be used for resale or recapture of HOME funds when used



for homebuyer activities as required in 92.254, is as follows:

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:
4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

**Emergency Solutions Grant (ESG)  
Reference 91.220(l)(4)**

1. Include written standards for providing ESG assistance
  - A) As a sub recipient of the City of Youngstown, we have to meet the requirements they set for us. This has included compliance with the ESG rules (HPRP activities) and setting policies and procedures in place for the program, including following the eligibility requirements in the rules for the clients such as meeting the definition of homeless and imminently at risk for homeless; income requirements; completion of the barrier assessment to check other eligibility issues; budgeting; and setting a service plan. In addition, sub-recipients have to complete quarterly reports; annual reports; jobs reports; and HMIS requirements. Finally documentation requirements must be followed both in case files and in fiscal records.
  - B) Policies and Procedures are in place as well as a completed HPRP plan, dictating the need to assess for assistance, complete documentation, and to coordinate services with other mainstream resources such as social security, public assistance, benefit bank, food stamps, housing providers and mental health/ substance abuse providers.
  - C) The policies and procedures for those who receive rapid Re-housing are to assure that recipients must meet the (new) definition of literal homelessness, including income status and where they are staying. Setting a plan to establish stable housing is essential for the client to be successful in the long run. The emphasis on rapid Re-housing is essential to end homelessness – finding those clients who are eligible and sustainable is the challenge. Prioritizing the clients is needed – first assessing those in emergency shelter and transitional housing.
  - D) The standards for the determination of any share by the client receiving rent or utility assistance is to first use the income source, amount and budget of the individual or household. Comparing the income versus the cost out of rent/ utility will determine the amount the clients pays – whether 100% or less. The amount of time needed for assistance and the share is determined by the client situation and how long it will take for them to be self-sufficient and stabilized.
  - E) The standard for length of time and amount of assistance is determined the same as in the

previous standard, using budget, income source and amount and expenses, to determine the needs.

F) The standards for housing relocation services lie with the case managers – when eligibility is set for the program, the case managers screen, assess, and determine the level of the assistance needed, the duration and the type dependent on the assessment. The case managers are responsible for documentation according to policies and procedures.

The Process for Sub-awards:

- 1) The City of Youngstown determines the sub award recipients – in the application the participation in the Homeless Continuum was requested and the certification by the continuum was received.
- 2) Performance standards include assisting eligible clients with homeless prevention and rapid re-housing; a data quality report of less than 5%;
- 3) Other standards requested in this document are the choice of the City of Youngstown

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

The Continuum of Care has developed a centralized assessment system or a coordinated assessment system in accordance with requirements established by HUD, each ESG-funded program or project within the Continuum of Care is required to use the assessment system. The City and all subrecipients are members of the Continuum of Care and will ensure the screening, assessment and referral of program participants are consistent with the written standards adopted. All victim service providers have chosen to use the Continuum of Care's coordinated assessment system.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

Members of the CoC that do not have a conflict of interest reviewed applications for funding and ranked them based on meeting the needs of the homeless population and recommended funding amounts to the City. The City accepted the recommendations of the CoC Committee.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

5. Describe performance standards for evaluating ESG.

The performance standards for evaluating ESG activities are as follows:

- A) All activities are funded based on specific expected accomplishments (goals) of the annual number of people to be served
- B) All accomplishments are reported in the HMIS and sub grantees are required to report quarterly to the CDA specific accomplishments
- C) The actual accomplishments are measured against the goal to evaluate the effectiveness of the program

## **Discussion**