



**INSTRUCTIONS**

1. Please complete the following application and mail to City of Youngstown Planning and Zoning Dept., Youngstown City Hall, 26 S. Phelps St. 4th Floor, Youngstown, OH 44503.
2. Please also include a permit application fee (via check, cash, or money order) in the amount of **\$10.00** and made payable to the City of Youngstown.
3. Attach a site plan of your proposed fence to this permit application (see example attached).

**\*\*YOUR APPLICATION WILL BE REJECTED IF YOU DO NOT INCLUDE PAYMENT AND DRAWING\*\***

**PROPERTY INFORMATION**

Street Address	
Parcel ID	

**APPLICANT INFORMATION**

Name	
Residential Address	
Phone Number	
Email Address	
Owner's Name and Phone (If Different)	

**FENCE INFORMATION**

Corner Lot	<input type="checkbox"/> Yes <input type="checkbox"/> No
Height (Front Max = 3' -- Rear Max = 6')	
Material	
Does this project meet all of the below requirements? <input type="checkbox"/> Yes <input type="checkbox"/> No	
<ul style="list-style-type: none"> <li>✓ The fence will go up to the property line and not encroach on other's property</li> <li>✓ Maximum fence height from the sidewalk to 25 feet from the curb is three feet high</li> <li>✓ Maximum fence height from 25 feet from the curb to rear property line is six feet high</li> <li>✓ The fence posts face inwards towards the Applicant's property</li> <li>✓ The fence is made of wood (painted or stained), brick, wrought-iron or other decorative metal (e.g., chain link), stone (natural or simulated), or concrete masonry units (finished).</li> <li>✓ The fence posts will not be more than 25 feet apart</li> </ul>	

**SIGNATURE**

The undersigned hereby certifies that the information contained in this application is true and accurate; that he or she consents to agents of the City entering the premises for inspection and verification of information submitted; and, if a permit is issued, to verify conformance to requirements and conditions of issuance.

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

**CITY OFFICE USE ONLY**

Date Processed:	Design Legal <input type="checkbox"/> Yes <input type="checkbox"/> No	Fee: \$10.00
Staff Initials:	Setback Legal <input type="checkbox"/> Yes <input type="checkbox"/> No	Fee Paid <input type="checkbox"/> Yes <input type="checkbox"/> No
DR/HDR/FPR: <input type="checkbox"/> Yes <input type="checkbox"/> No	Materials Legal <input type="checkbox"/> Yes <input type="checkbox"/> No	Receipt #
Status of Permit: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Other		By:
Reason for Denial (If Applicable):		

# SITE PLAN TEMPLATE

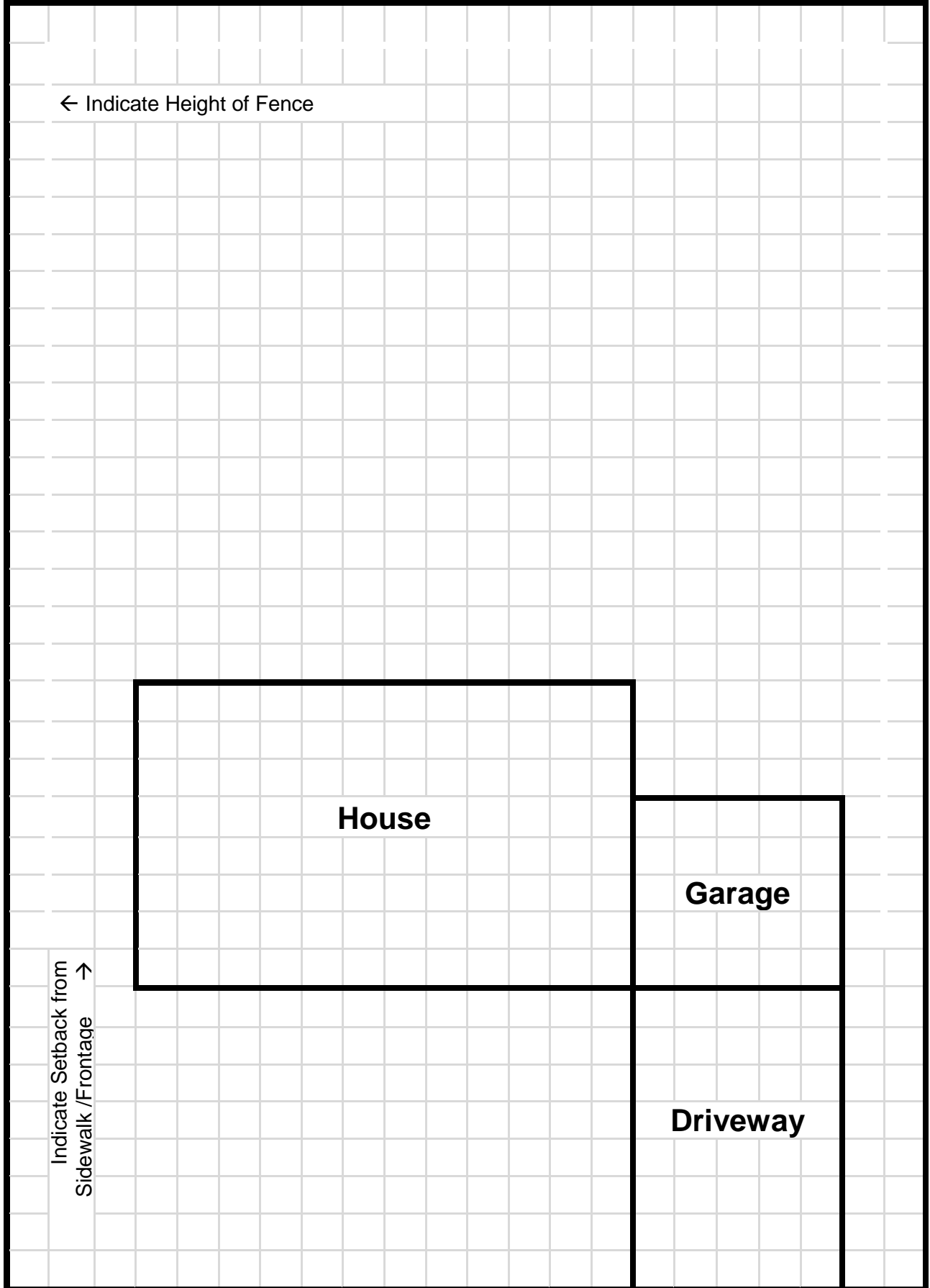
← Indicate Height of Fence

Indicate Setback from  
Sidewalk / Frontage →

**House**

**Garage**

**Driveway**



**APPLICANT'S SITE PLAN**

