

## **BLOCK PARTY APPLICATION PROCESS**

Circulate the petition to the residents of the area where the event is to be held. If you are a resident, please include your name on the petition. (See item 3 of the regulations.) \*\*Please note: Only one signature is accepted per household.

Please list addresses of vacant houses/structure, if applicable.

**Mail completed application to:**      **City of Youngstown**  
   **Traffic Engineering Division**  
   **5<sup>th</sup> Floor City Hall**  
   **26 S. Phelps Street**  
   **Youngstown, OH 44503**

If approved, you will receive a copy of the application and letter of approval.

Department of Public Works  
Traffic Division  
330-742-8890

## **BLOCK PARTY PERMIT REGULATIONS**

The following is a list of regulations that must be complied with for approval of a Block Party Permit:

1. Main thoroughfares **WILL NOT** be closed for block parties.
2. Time restrictions will be from May 15<sup>th</sup> to September 15<sup>th</sup> and between the hours of 12:00 Noon to 9:00 P.M.
3. Permits issued will be limited to three (3) per year per area.
4. A petition shall be signed by three-fourths (3/4) of the residents of the block to be closed, and submitted to the Traffic Engineering Office along with a communication from the Chairperson(s) at least **two (2) weeks** in advance of the scheduled festivity date.
5. In arranging the party, a ten (10) foot lane must be established for Ingress and egress to the non-participating residents and for emergency equipment. **The total roadway width shall not be blocked off.**
6. A copy of the approved application will be submitted to the Councilperson of the affected area.
7. The Chairperson(s) submitting a request for the permit will be responsible for the "Road Closed" signs and barricades, and also cleanup of debris in the affected area. Signs and barricades must be picked up from and returned to the Traffic Sign Shop, 480 Martin Luther King Jr. Blvd., (330-743-1494) during the hours of 8:00 A.M. and 4:00 P.M., Monday thru Friday.
8. The Chairperson(s) shall be responsible for controlling the noise level so as not to disturb the non-participants of the festivity.

Approved: \_\_\_\_\_

Charles T. Skasho

Deputy Director of Public Works

# **BLOCK PARTY PERMIT APPLICATION**

## **Section 311.02 – Youngstown Codified Ordinances**

Please complete the following application and submit with the signed petition to the City of Youngstown, Traffic Engineering Division, 5<sup>th</sup> Floor City Hall, 26 S. Phelps Street, Youngstown, Ohio 44503, at least two weeks prior to event.

1. Name of Chairperson: \_\_\_\_\_
2. Address \_\_\_\_\_  
\_\_\_\_\_
3. Phone Number: \_\_\_\_\_
4. Street to be closed: \_\_\_\_\_  
between \_\_\_\_\_ (Avenue/Street/Road)  
and \_\_\_\_\_ (Avenue/Street/Road)
5. Date: \_\_\_\_\_
6. Time: From: \_\_\_\_\_ To: \_\_\_\_\_
7. Number of houses/structures between limits of road closing: \_\_\_\_\_

### **COY TRAFFIC ENGINEERING USE ONLY**

***Sufficient petition submitted with application: YES \_\_\_ NO \_\_\_***

***Concurrence as per Section 311.02 of Y.R.C.: YES \_\_\_ NO \_\_\_***

***APPROVED:*** \_\_\_\_\_  
***(Traffic Engineering)***

\_\_\_\_\_  
***(Police Department)***

cc: Councilperson  
Police Department  
Fire Department  
Chairperson  
Traffic Sign & Signal

## BLOCK PARTY PETITION

• We, the undersigned, residents of \_\_\_\_\_, do hereby  
(street)

Petition the City of Youngstown for permission to hold a block party on \_\_\_\_\_  
 \_\_\_\_\_ from \_\_\_\_\_  
 (street) (street)

on \_\_\_\_\_ between the hours of \_\_\_\_\_ and \_\_\_\_\_.  
(date)

NAME:

**ADDRESS:**

The image shows two blank, lined pages from a notebook. Each page has horizontal ruling lines and a vertical margin line on the left side. The pages are slightly aged and show some minor blemishes. The left page has a small, faint mark near the bottom left corner. The right page has a small, faint mark near the bottom right corner. The pages are otherwise empty of any writing or drawings.

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

This image shows a single page of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There is no handwriting or printed text on the page.