APPLICATION FOR BOARD OF ZONING APPEALS
COMMUNITY PLANNING and ECONOMIC DEVELOPMENT
20 W. Federal St., Suite 602
Youngstown, OH 44503
330-742-8842

Name of Applicant__________________________ Phone ________________Email_____________________
Address ____________________________________________________________________________ Zip____________________

The undersigned request a review of the decision of the Chief Zoning Enforcement Officer dated _____________
wherein the officer:

Refused a Zoning Permit.
Issued a Notice of Zoning Violation.

for _____________________________________________________ on city lot(s) ______________________
located at _____________________________________________ in a _________________ Zone District.

This decision was based on Chapter ___________ of the City of Youngstown Redevelopment Code. The
nature of the variance and/or challenge is as follows:
__________________________________________________________________________________________
__________________________________________________________________________________________

The following items are submitted in support of this application:
1. A copy of the order of the Chief Zoning Enforcement Officer.
2. A plot plan, drawn to scale, showing the dimensions and shape of the lot, the size and location of
   existing buildings and the dimensions of proposed buildings and any natural or topographical
   peculiarities of the lot in question.

The application shall be accompanied by a check payable to the City of Youngstown OH in an amount based on
the following schedule:

   New Building    Other
A. Residential Use  $75.00  $25.00
B. Commercial or Institutional Use  $100.00  $50.00
C. Industrial Use    $200.00  $75.00

Receipt No. ________________  Applicant: ____________________

Note: This application may be withdrawn at any time at the discretion or the person or agency initiating such
request upon notice to the Secretary of the Board of Zoning Appeals and City Planning Commission
staff. There shall be no fee refund after the notice of hearing on the request has been submitted for
newspaper publication.

** Application must be submitted 13 days prior to meeting held the 3rd Tuesday of every month.