

o Vacant
o Rental

Vacant/Rental Property Registry Form

Ph: 330-742-8833 or Fax: 330-743-3602 or Email: Tmartin@youngstownohio.gov
Make Checks Payable to THE CITY OF YOUNGSTOWN and mail to The City of Youngstown
Finance Department RPR 26 S. Phelps Street Youngstown, OH 44503



PROPERTY INFORMATION

ADDRESS: _____

PARCEL'S TAX IDENTIFICATION NUMBER (IF KNOWN): _____

PROPERTY TYPE: SINGLE FAMILY COMMERCIAL INDUSTRIAL SECTION 8 OWNER OCCUPIED
BY: _____
 MULTI-FAMILY: TOTAL # OF UNITS _____ TOTAL # OF RENTED UNITS _____ TOTAL # OF SECTION 8 UNITS _____

IF VACANT, IS THE PROPERTY BOARDED? YES No IS THE LAWN BEING MAINTAINED? YES No

VACANT PROPERTY REGISTRY FEE: \$100.00 Per Year/Per Structure COMMERCIAL FEE: \$250.00
RENTAL REGISTRATION FEE: \$40.00 Per Year/Per Structure LATE FEE: \$100.00 PER STRUCTURE
MULTIUNITS: \$40.00 FOR THE FIRST UNIT and \$25.00 EACH ADDITIONAL UNIT IN THAT STRUCTURE
Note: Public housing units or other properties subject to annual inspection pursuant to Federal regulations (Section 8) have to register their properties BUT DO NOT have to pay the registration fee. Also, Owner Occupied properties DO NOT have to pay the fee.

PROPERTY OWNER NAME/BUSINESS: _____
ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____
PHONE #: _____ FEDERAL ID# (IF APPLICABLE) _____
EMAIL: _____

PROPERTY MANAGER NAME OR PERSON MAINTAINING PROPERTY IF NOT OWNER: _____
ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____
DAYTIME PHONE #: _____ EMAIL: _____

TENANT(S) NAME FOR 4 UNITS OR UNDER _____

IF THIS PROPERTY IS A FORECLOSURE, PLEASE COMPLETE: FILED: _____ Status of Case: _____ Open _____ Closed
CASE NUMBER: _____ LENDER INFORMATION: _____
If Foreclosure Proceedings have been initiated against your property you are responsible for the property while the Proceeding Process is going on. If the Proceedings are "DISMISSED" you are responsible for maintaining the property.

REMINDERS:
WEEDS/GRASS: All premises and exterior property shall be maintained free from weeds in excess of eight inches.
TRASH: There must be an active water account for trash to be picked up. In case of evictions and clean-outs, please do not put trash to the curb prior to 24 hour before collection day or obtain a dumpster from a private company. Mattresses must be wrapped in plastic.
TRANSFER OF OWNERSHIP: In the event that you decide to transfer the above-identified property by sale, gift, or otherwise (or any other property that has been issued a notice to make repairs or demolish a structure by the City of Youngstown), the transferee must FIRST sign an affidavit stating that they are aware that code violations have been found by the City of Youngstown and that they ACCEPT FULL RESPONSIBILITY for bringing the property into compliance or will face fines and possible criminal prosecution including jail time. (Ord. 83-121. Passed 4-6-83). Failure to adhere to the mandates of Ord. 83-121 may result in civil or criminal liability to the transferor.

PRINT NAME

DATE

SIGNATURE