

EXAMINATION ANNOUNCEMENT

TRUCK/DIESEL BUS MECHANIC ALL CITY DEPARTMENTS

ANNUAL SALARY

\$34,013.00-45,796.00

APPLICATIONS ACCEPTED FROM APRIL 15, 2019 THROUGH APRIL 26, 2019

FILING OF APPLICATION: Application must be made on the regular application form available at the Office of the Civil Service Commission, 26 S. Phelps Street, 7th Floor City Hall, Youngstown, Ohio. Applications will be accepted from 8:00 a.m. on Monday April 15, 2019 through 4:00 p.m. on Friday, April 25, 2019. **APPLICATIONS WILL NOT BE ACCEPTED AFTER 4:00 P.M. ON FRIDAY APRIL 26, 2019.**

EXAMINATION INFORMATION:

TYPE: **TRAINING AND EXPERIENCE EVALUATION:** Applicant's grade will be determined based on Education and Experience found in the application and resume.

NOTE: Each applicant is required to submit a detailed resume of his/her education and experience at the time of filing application.

NOTE: **THE CIVIL SERVICE COMMISSION RESERVES THE RIGHT TO REVIEW AND EVALUATE ANY AND ALL INFORMATION CONTAINED IN THE APPLICATION OR RESUME. LACK OF HONESTY WILL RESULT IN IMMEDIATE REMOVAL FROM THE ELIGIBILITY LIST.**

GENERAL DUTIES: Under the direction of the Department Head, the Mechanic makes mechanical repairs to various types of light and heavy duty equipment including: automobiles, buses, trucks, backhoes, front end loaders, air compressors, trailers, pumps, hydraulic excavators, garbage trucks, and any miscellaneous power driven equipment. Requires thorough understanding of both diesel and gasoline engines. Repairs include inspection, trouble shooting, engine overhauls, hydraulic repair, brakes, starters, transmissions, power take off units, differential work. Responds to emergency calls for road service as necessary. Cleans shop, storage area, and parts room. Performs other related duties assigned by Department Head. Has working knowledge to operate shop equipment and machinery. Has the ability to diagnose and repair mechanical, electrical, and computerized malfunctions.

MINIMUM QUALIFICATIONS FOR ENTRANCE TO THIS EXAMINATION AS ESTABLISHED BY THE CIVIL SERVICE COMMISSION OF THE CITY OF YOUNGSTOWN ARE AS FOLLOWS: Two years of experience at the Journeyman level in repairing light and heavy equipment or equivalent combination of experience and training. Must have a minimum of a high school diploma. Thorough knowledge of the assembly and operation of motor vehicles, skills in diagnosing mechanical trouble and in making repairs. *Valid State of Ohio Class A or B Commercial Driver's License required, dependent upon department.* All candidates for employment with the City of Youngstown must be residents of Mahoning County or an Ohio County that is adjacent to Mahoning County at time of hire.

Applicants must meet the above required qualifications to be considered.

NOTE: All copies of diplomas, licenses, certificates, and resumes must be presented at the time of filing. Original (*Sealed*) college transcripts are required as verification of educational attainments. If you are a veteran and wish to claim the military preference credit, please bring a XEROX COPY of FORM DD-214 showing proof of honorable discharge.

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BONUS POINTS WILL BE ADDED FOR APPLICANTS WHO FULFILL THE MINIMUM QUALIFICATIONS:

- 20%** **Military** (DD-214 showing 180 days of active duty service and proof of honorable discharge required)

- 15%** **Reserve Component Status** (Proof of completion of initial entry-level training)

- 15%** **Proof of City Residency** (submit four (4) different proofs of residency from one (1) year ago and four (4) different current proofs of residency – total of 8)

- 10%** **Possession of an ASE Master Automotive Mechanic Certification** (Applicant must submit proof of certification).

- 5%** **Possession of valid State of Ohio Class A or B Commercial Driver’s License** (Applicant must present CDL at time of application)

*******As provided for in Youngstown City Ordinance ORD-11-244 and in accordance with the City of Youngstown Charter, Section 52 (E) any candidate who is a bona fide resident of the City of Youngstown for at least one year immediately prior to an entry level examination and remains a resident citizen of the City of Youngstown throughout the selection process, as determined by the Civil Service Commission, at the time of filing his or her application for examination, shall, if a passing grade is attained, have a credit of fifteen percent (15%) added to his or her raw score. The Applicant must show proof of residency by providing the following: Driver’s License, Bank Statements, Utility Bills, Mortgage Release/Lease, and/or Insurance Statements. In order to be considered applicants must submit four (4) different proofs of residency from one (1) year ago and four (4) current proofs of residency (Total of 8)**