

CITY OF YOUNGSTOWN
REQUEST FOR PROPOSALS FOR
MATTRESS COLLECTION & RECYCLING SERVICES

The City of Youngstown is soliciting proposals for scrap mattress collection and recycling services for mattresses dumped throughout the city.

Interested contractors should read through this Request for Proposals (RFP) in its entirety. If you choose to respond, please fill out the required information at the conclusion of this RFP, sign and return your proposal by November 1, 2021. All inquiries concerning this RFP should be directed to Robert Burke, Green Youngstown, via email at bburke@YoungstownOhio.gov or via fax to 330.743.3960. Telephone inquiries will not be accepted.

1. PURPOSE: The City of Youngstown would like to enter into an agreement with a contractor to collect mattresses throughout the city. The contract will be designed so that unwrapped mattresses and dumped mattresses will be picked up by contractor and disposed of in a dumpster located at the Street Department. Green Youngstown will serve as the agent in soliciting and evaluating proposals, and working with the selected contractor.

Unwrapped and dumped mattresses within Youngstown city limits ONLY.

Proposals are being solicited from qualified contractors to provide all necessary labor, equipment, transportation, processing, and recycling/disposal of tires collected during the event.

2. PROPOSALS: Proposals will also be accepted by mail to Green Youngstown, 9 W. Front St., Suite 208 Youngstown, OH 44503, by email to bburke@YoungstownOhio.gov or by fax at (330) 743-3960. Proposals must be received not later than 4:00 pm, on November 1, 2021. Proposals received after this time will not be accepted. Oral proposals will not be accepted.

3. TAX EXEMPTION: The City is exempt from Federal, State and Municipal Sales Taxes.

4. SCOPE OF WORK:

The City of Youngstown will provide the following support to the contractor for the event:

1. Secure a location for the disposal of mattresses – dumpster at the Street Department

The contractor is expected to provide the following services:

1. Supply enough staff to help dispose of mattresses;
2. Manage all mattresses in accordance with all applicable local, state and federal regulations.

5. SIGNATURE OF PROPOSALS: The City requires the signature on proposal documents to be that of an authorized representative of said company. Each proposer, by submitting his proposal, represents that he has read and understands the proposal documents.

6. DEFAULT: In case of default by the successful proposer for failure to comply with the proposal documents or the contract, the City may procure the articles or services from other sources.

7. RISK OF LOSS: The contractor shall assume all risks for loss or damages to materials whether stored on the site or elsewhere, or to tools or equipment owned or rented by the Contractor, and he shall maintain such insurance as he may deem necessary to protect himself against such loss or damage.

8. INSURANCE: The contractor agrees to indemnify, save harmless and defend the City of Youngstown, its agents, host entities, their representatives, officers, and employees, and eligible participants, and each of them against and hold it and them harmless from any and all lawsuits, claims, demands, liabilities, losses, expenses, and actions, including court costs and attorney's fees, for or on account of any injury to any person, or death at any time resulting from such injury, or any damage to property or the environment, which may arise or which may be alleged to have arisen out of or in connection with the work covered by this contract.

The acceptance by the City of Youngstown, or its respective representatives, of certifications of insurance provided for other or different coverage than therein provided to be furnished shall in no event be deemed to be a waiver of any of the provisions of this indemnity agreement.

9. ASSIGNMENT AND SUBLET OF CONTRACT: The contractor shall not sublet or assign this contract, or any portion thereof, without prior written consent of the City of Youngstown.

10. SUBCONTRACTORS: Contractor may utilize other individuals or companies to perform various portions of the work required under this contract. The City of Youngstown reserves the right to approve all subcontractors, which approval shall not be unreasonably withheld. If names of subcontractors are known at the time of proposal submission, Contractor should list them on the Proposal Forms. If subcontractors are not immediately known, their names must be submitted prior to award of contract.

11. CONFLICT OF INTEREST: By submitting a proposal, the contractor certifies that no person holding any City of Youngstown office, elected or appointed, has any direct or indirect interest in this contract, or in any transfer of benefits from this contract.

12. SEVERABILITY: In case one or more of the provisions contained in this contract shall be held to be illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision thereof and this contract shall be construed as if such invalid, illegal or unenforceable provision had never been contained therein.

13. COST OF SERVICES: The cost of the services to be provided by the contractor under this agreement shall be consistent with the fee schedule and proposal price worksheet submitted along with the proposal. The processing, labor and transportation costs specified on the proposal price worksheet and/or fee schedule shall remain constant throughout the term of the contract. However, should unforeseen changes in costs occur during the contract term, the parties shall negotiate mutually agreeable compromise costs.

14. PAYMENT: The contractor shall submit an itemized invoice(s) to Green Youngstown detailing all items for which payment is being sought within 10 days of invoice. Green Youngstown will review all invoices from the contractor and forward payment recommendation to the City of Youngstown. Payment term shall be net 30 days.

15. AWARDING OF CONTRACT: It is anticipated the contract will be awarded in November 2021. The lowest responsible proposer will be selected based on the following criteria:

- A. Price;
- B. References;
- C. Environmental compliance history; and
- D. Responses to RFP.
- E. Availability on proposed date TBD

16. SUBMITTAL REQUIREMENTS: Each of the following items must be submitted in order for the proposal to be considered:

- ♻️ Statement of Qualifications showing the Proposer's experience conducting similar projects.
- ♻️ References and contact information for three events similar to the City of Youngstown project described above.
- ♻️ Copy of Proposer's current Certificate of General Liability Insurance in an amount not less than \$1,000,000.00 per occurrence. A copy of the rider indicating the City of Youngstown as an additional insured shall be provided to the City of Youngstown prior to commencement of collection and processing services.
- ♻️ Costs per mattress
- ♻️ If not included in the per mattress cost, any additional costs (personnel, transportation, etc.), including an itemized description.
- ♻️ Confirmation of availability TBD
- ♻️ Additional information sheet (see below)

This RFP does not represent a commitment or offer by the City to enter into a contract with a respondent. The City reserves the right to reject any and all proposals and to solicit new proposals, to request additional information from respondents to further negotiate the terms of engagement for the selected respondent, and to waive any requirements of these specifications.

17. CERTIFICATION OF CONTRACTOR: The undersigned certifies that he or she is an authorized representative able to submit a proposal on behalf of his/her company.

In addition, the undersigned certifies that, if selected, all tires collected will be recycled and/or disposed of properly in compliance with all applicable federal, state and local transportation and environmental regulations. Furthermore, the proposal price(s) submitted for this RFP shall remain firm until through the anticipated collection in September 2015 and final disposition of all tires collected.

By: _____

Signature

Printed Name

Title

Company Name

Date

